C1 Joint Staff Training

# Date & venue

Date: **6-8 September 2021**

Venue: the Coordinator’s office at 28. Testvérvárosok útja, **Gödöllő**, **Hungary**.

# Aim of C1 Joint Staff Training

*(the following text is taken from the original proposal)*

The aim of the training is to adequately **prepare expert partners for their work with partner schools**, by providing them with **methods and tools** that will ensure a successful intervention at institutional level, and a real digital shift based on digital pedagogy strategies in the partner schools.

The training is also intended **to improve soft skills** of the participants – e.g. how to establish an open and collaborative atmosphere with VET teachers and managers to ensure a successful common work.

The joint staff training is intended to be an **interactive occasion** with various opportunities for partners to share experiences, learn from each other and finally agree on a set of tools that can be applied by all expert partners to partner schools at a later stage in the project.

## Expected results

*(the following text is taken from the original proposal)*

The tangible result of the activity will be a **collection of methods and tools** – e.g. questionnaires, checklist, case studies, guides for delivering workshops to VET teachers and managers, in topics such as: change management in schools, creating a digital pedagogy strategy for the school, encouraging collaboration and knowledge sharing among teachers, designing an effective process for the continuous professional development of teachers, etc.

**Related indicator:**

Toolkit in 3 languages (HU, EN, SI) consisting of min. 5 elements (related to topics on educational organisational development, change management, digital pedagogy strategy).

# Participants

*(the following text is taken from the original proposal)*

Prompt-H Ltd. (Hungary) – 2 representatives

Prompt has long years’ experience in delivering IT training as well as creating digital learning materials, tutorials using the latest technology. They have expertise in online project management and developing e-learning platforms for VET related target groups. They will add resources to the joint staff training in these topics.

Expanzió Consulting Ltd. (Hungary) – 2 representatives

Expanzió will supply the learning material for the joint staff training in topics related to organisational development and change management in educational context.

SZÁMALK-Salesian Post-Secondary Technical School – 2 representatives

Although SZÁMALK is a VET school partner, they will participate in the joint staff training because they participated in many EU projects before, targeted at VET teachers, and they have specializations in ICT. Besides, they will be the leader of the O4 piloting stage so they need to use the same skills at some point as the expert partners.

University of Primorska, Faculty of Management (Slovenia) – 2 representatives

University of Primorska is an expert in innovation management, so they will deliver a part in the training where they can share their own good practices, methods and tools. They coordinated among others the InnoTeach project that was targeted at primary school teachers with the aim to develop their creativity, innovation and entrepreneurship.

Hungarian Teacher Training Centre (Romania) – 2 representatives

The Hungarian Teacher Training Centre promotes educational innovation and reforms. Although they are newly established, they have three teacher trainers with significant experience in the field of effective educational activity and training which they bring into the joint staff training as well.

# Programme of C1 joint staff training

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| **Day 1 – 6th September, Monday** |
| 9:00-9:30 | 30’ Welcome and administration  |
| 9:30-10:30 | 60’ Project status overview, reinforcement of expert partners’ role, reporting and dissemination / Prompt |
| 10:30-11:00 | 30’ Coffee break  |
| 11:00-11:30 | 30’ Presentation of SELFIE results / SZÁMALK |
| 11:30-12:10 | 40’ Guide to the development of the partner schools’ Digital Pedagogy Strategy and methodology for the effective delivery of the teachers’ workshops / Expanzió |
| 12:10-13:10 | 60’ Lunch break (served in the office, provided by Coordinator) |
| 13:10-14:00 | 50’ Finalisation of the Toolkit elements / All |
| 14:00-16:00 | 120’ Innovation for VET teachers – presentation of selected tools/methods followed by practical work / UP |
| 16:00 | Official program closed  |
| 19:00-21:00 | Common dinner in a local restaurant (<http://yellow-pub.hu/>) |

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| **Day 2 – 7th September, Tuesday** |
| 9:00-9:30 | 30’ Presentation of the Digital Menu Card (DMC) platform as is / Prompt |
| 9:30-10:30 | 60’ Testing the Digital Menu Card (DMC) platform in groups / All |
| 10:30-11:00 | 30’ Coffee break  |
| 11:00-11:30 | 30’ Discussion of the Digital Menu Card (DMC) platform / All |
| 12:00-13:00 | VET teachers’ online training on the DMC platform: schedule, details of implementation, partners’ role / Prompt |
| 13:00-14:00 | 60’ Lunch break (served in the office, provided by Coordinator) |
| 14:00-14:30 | 30’ Agreement on timing and indicators of the upcoming tasks (digital pedagogy strategy creation, DMC finalisation, teachers’ training, workshops) |
| 14:30-15:00 | 30’ Feedback, evaluation |
| 15:00 | Official program closed  |

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| **Day 3 – 8th September, Wednesday** |
| 10:00-15:00 | Cultural programme organised by the Coordinator – in Gödöllő or in Budapest, subject to pandemic circumstances |